

Wedding Check List

9 - 12 MONTHS BEFORE THE WEDDING

- ANNOUNCE YOUR ENGAGEMENT TO FRIENDS & FAMILY
- START PLANNING AN ENGAGEMENT PARTY/CELEBRATION
- DISCUSS AND SET YOUR WEDDING DATE
- DISCUSS AND SET A BUDGET, AND DECIDE HOW EXPENSES WILL BE SHARED
- DISCUSS LEVEL OF FORMALITY, NUMBER OF GUESTS AND COLOR SCHEME
- HIRE A WEDDING CONSULTANT
- MAKE A NEAT FILE FOR CONTRACTS, FORMS, IMPORTANT PAPERS, ETC.
- SELECT YOUR BRIDAL PARTY
- START COMPILING AN INVITATION LIST
- ATTEND BRIDAL SHOWS/EXPOS
- SET UP AT LEAST TWO BRIDAL REGISTRIES
- TAKE AN ENGAGEMENT PHOTO
- SEND ENGAGEMENT ANNOUNCEMENT AND PHOTO TO LOCAL NEWSPAPER(S)
- CHOOSE AND BOOK YOUR RECEPTION SITE
- DISCUSS MENU OPTIONS WITH SIMPLY GOURMET & RESERVE DATE
- SELECT A SITE FOR THE CEREMONY
- SPEAK TO AND RESERVE AN OFFICIANT
- SEND THANK YOU NOTES FOR ENGAGEMENT GIFTS

CHOOSE AND HIRE A PHOTOGRAPHER

CHOOSE AND HIRE A VIDEOGRAPHER

CHOOSE AND HIRE A DJ/BAND/OTHER ENTERTAINMENT FOR THE RECEPTION

CHOOSE AND HIRE CEREMONY MUSICIAN(S)

6 - 9 MONTHS BEFORE THE WEDDING

SHOP FOR BRIDAL GOWN, HEADPIECE AND OTHER ACCESSORIES

SHOP FOR BRIDESMAIDS' DRESSES

ORDER FAVORS

SCHEDULE FITTINGS FOR THE BRIDE, GROOM AND BRIDAL PARTY

ORDER INVITATIONS & THANK YOU NOTES

HIRE A FLORIST AND CHOOSE FLORAL ARRANGEMENTS

MAKE NECESSARY ARRANGEMENTS FOR TIME OFF FROM WORK

MAKE HONEYMOON PLANS AND RESERVATIONS

SCHEDULE SPECIAL EVENTS

- Bachelor Party (optional)
- Bridal Shower
- Bridesmaids' or Bachelorette Party (optional)

RESERVE ADDITIONAL ITEMS FOR THE CEREMONY & RECEPTION (if necessary)

- Tents
- Tables, Chairs and Linens (if purchased separately from your venue)
- Dishes, Glasses and Utensils (If desired, Simply Gourmet will take care of this for you)

RENT OR BUY CEREMONY AND RECEPTION DECORATIONS

- Arches
- Balloons
- Additional Decorations

3 - 6 MONTHS BEFORE THE WEDDING

- FINALIZE YOUR INVITATION LIST
- ORDER YOUR WEDDING CAKE & CAKE TOP
- CHOOSE READINGS FOR CEREMONY
- SEND SAVE-THE-DATES
- SCHEDULE REHEARSAL AND REHEARSAL DINNER
- SELECT GROOM'S ATTIRE
- CONFIRM DELIVERY DATE OF GOWNS AND DRESSES
- ORDER CEREMONY PROGRAMS
- MAKE ARRANGEMENTS TO TAKE DANCING LESSONS IF NECESSARY
- PURCHASE OTHER NECESSARY ITEMS FOR THE CEREMONY & RECEPTION

- Toasting Glasses
- Cake Knife, Server Set
- Guest Book & Pen
- Ring Pillow
- Flower Girl Basket
- Aisle Runner
- Wishing Bubbles or Rice

- FINALIZE HONEYMOON PLANS
 - Be sure to find out about passports, photo identification and other documents required if you will be leaving the country.
- START ADDRESSING INVITATIONS
- HIRE A LIMOUSINE OR TRANSPORTATION SERVICE
- HIRE A MAKE-UP ARTIST AND/OR HAIR STYLIST
- HELP BOTH MOTHERS SHOP FOR THEIR DRESSES
- BUY WEDDING BANDS

1 - 3 MONTHS BEFORE THE WEDDING

- MAIL INVITATIONS
- PURCHASE SHOES, GARTER AND OTHER ACCESSORIES FOR THE BRIDE

GROOM BUYS A WEDDING GIFT FOR THE BRIDE

BRIDE BUYS A WEDDING GIFT FOR THE GROOM

BUY GIFTS FOR THE BRIDAL PARTY

DISTRIBUTE SCHEDULE OF EVENTS TO BRIDAL PARTY

- Wedding Day (Time and Place To Meet and Other Details)
- Rehearsal and Rehearsal Dinner
- Bachelor Party (if available)
- Bridesmaids' or Bachelorette Party (if available)
- Final Fittings and Pick-Up Dates for Tuxedos and Dresses

CHECK MARRIAGE LICENSE REQUIREMENTS

- Blood Tests
- Medical Exams
- Birth Certificates
- Other

MAKE A LIST AND RECORD RSVP'S AND GIFTS RECEIVED

SCHEDULE FINAL GOWN/HEADPIECE & DRESS FITTINGS

SCHEDULE FINAL TUXEDO FITTINGS

CONFIRM WEDDING CAKE

ARRANGE FOR MOVING BELONGINGS TO NEW RESIDENCE

GET THE MARRIAGE LICENSE

MAKE APPOINTMENT(S) WITH HAIR/BEAUTY SALON, INCLUDING TRIALS

CONFIRM HONEYMOON RESERVATIONS

ARRANGE FOR TRANSPORTATION TO THE AIRPORT

START PACKING AND PREPARING FOR THE HONEYMOON

PLACE WEDDING ANNOUNCEMENT IN LOCAL NEWSPAPER(S)

3 - 4 WEEKS BEFORE THE WEDDING

FINAL CONSULTATION/CONFIRMATION WITH ALL SERVICES
(Discuss arrival times, locations, special details and payments due.)

- Contact Simply Gourmet with any questions or updates on guest count

- DJ/Band/Other Entertainment (don't forget SPECIAL SONGS you want played)
- Ceremony Musician(s) (don't forget to discuss any SPECIAL DETAILS)
- Photographer (don't forget to discuss any SPECIAL PICTURES you want taken)
- Videographer (notify them about any SPECIAL FOOTAGE you want on the tape)
- Limousine Service (don't forget to discuss TIMES, LOCATIONS & DIRECTIONS)
- Florist (don't forget to discuss ARRIVAL TIMES at ceremony/reception sites)
- Baker (don't forget to discuss any SPECIAL DETAILS)
- Tuxedos (don't forget to discuss FITTING & PICK-UP dates)
- Bridal Gown & Dresses (don't forget to discuss FITTING & PICK-UP dates)
- Clergyman/Judge (don't forget to discuss CEREMONY & REHEARSAL DETAILS)
- Rehearsal Dinner Site (don't forget to discuss MENU & OTHER DETAILS)
- Make-Up Artist (don't forget to discuss any SPECIAL DETAILS)
- Hair Stylist (don't forget to discuss any SPECIAL DETAILS)
- Other Service(s)

ARRANGE FOR NAME AND ADDRESS CHANGES

- Bank Accounts & Loans
- Credit Cards
- Driver's License
- Social Security
- Passport
- Other Important Documents

CONTACT GUESTS WHO HAVE NOT RESPONDED

MAKE SEATING PLANS FOR THE RECEPTION (if desired)

PREPARE RECEPTION PLACE CARDS (if desired)

MAKE SEATING PLANS FOR THE CEREMONY (optional)

MAKE ARRANGEMENTS TO HAVE THE GOWN CLEANED AND PRESERVED

MAKE ACCOMMODATIONS FOR OUT-OF-TOWN GUESTS

REMIND BRIDAL PARTY OF SPECIAL EVENTS AND OBLIGATIONS

WRAP GIFTS FOR THE BRIDAL PARTY

1 WEEK BEFORE THE WEDDING

DISCUSS ANY LAST MINUTE DETAILS WITH ALL SERVICES (if necessary) AND PREPARE CHECKS/PAYMENT FOR ALL SERVICES

- DJ/Band/Other Entertainment
- Ceremony Musician(s)
- Reception Site
- Ceremony Site

- Confirm final guest count with Simply Gourmet
- Photographer
- Videographer
- Limousine Service
- Florist
- Baker
- Tuxedos
- Bridal Gown & Dresses
- Clergyman/Judge
- Rehearsal Site
- Rehearsal Dinner Site
- Make-Up Artist
- Hair Stylist
- Other

GET EVERYTHING READY FOR REHEARSAL AND WEDDING DAY

- Wedding Rings
- Ring Pillow
- Flower Girl Basket
- Wedding Gown & Accessories
- Groom's Tuxedo
- Attire for Rehearsal/Rehearsal Dinner
- Bride & Groom Gifts
- Gifts for the Bridal Party
- Reception Place Cards
- Favors for the Reception
- Toasting Glasses
- Cake Knife, Server Set & Cake Top
- Guest Book & Pen
- Payments for ALL SERVICES
- Wishing Bubbles (optional)
- Rice or Confetti (optional)
- Wedding Bells (optional)
- Candle for Reception (optional)
- Candle Holder (optional)
- Tapers (optional)
- Taper Holders (optional)
- CD(s) or Cassette(s) for the DJ or Band (if required)

DISCUSS ANY LAST MINUTE DETAILS WITH THE BRIDAL PARTY (if necessary)

FINISH PACKING AND PREPARING FOR THE HONEYMOON

PICK UP TICKETS & TRAVELER'S CHECKS FOR THE HONEYMOON

Congratulations! Don't forget to breathe and enjoy your big day!